

MINUTES
PLANNING, TRANSPORTATION AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
Held electronically via Microsoft Teams
January 13, 2022 at 5:31 pm

Present: Councillor Susan Brice (Chair), Douglas Pascoe, Fiann Crane, Kevin Elliot, Peter Spindloe, Robert Finlay, Robert McLeod

Staff: Troy McKay, Senior Manager, Transportation and Development Services; Cameron Scott, Manager of Community Planning; Megan MacDonald, Senior Committee Clerk; Austin Winters, Committee Clerk

Regrets: Richard Michaels

MINUTES

MOVED by D. Pascoe and Seconded by R. Finlay: "That the minutes of the Planning, Transportation and Economic Development Advisory Committee meeting held November 23, 2021 be adopted as circulated."

CARRIED

CHAIR'S COMMENTS / WELCOME AND INTRODUCTIONS

The Chair welcomed new members to the committee. Members of the committee and staff then participated in roundtable introductions.

2022 MEETING DATES / TERMS OF REFERENCE

The Chair proposed changing the meeting dates to only include the months of January, February, March, May and September to be held at 5:30 p.m. on the second Thursday of the month. It was decided to postpone deciding on final meeting dates until the February meeting. The Terms of Reference were provided to members of the committee for informational purposes.

MOVED by D. Pascoe and Seconded by P. Spindloe: "That the Planning, Transportation and Economic Development Advisory Committee acknowledge receipt of the terms of reference."

CARRIED

DRAFT CADBORO BAY PLAN

The Manager of Community Planning delivered a presentation on the Draft Cadboro Bay Local Area Plan (LAP). The following was noted during discussion with committee members:

- The implications of the sea level potentially rising will require greater consideration as to how best to prepare the Cadboro Gyro Park in the future.
- Typically an LAP uses a 30 year time frame but the LAP can be adjusted and updated accordingly as needed prior to the end of the proposed time frame.
- Questioning took place over how best to increase the level of attraction and regional tourism on Sinclair Road.

- The LAP was argued to not have enough focus on commercial development on Sinclair Road.
- The Business Improvement Areas of British Columbia (BIABC) showed a desire for more commercial space in the LAP.
- The design concepts on Sinclair Road for example may not be feasible once the surveyor comes in so the design concepts are more so utilized as guidelines rather than a concrete set of rules that must be followed.
- There was some disappointment that there has not been more engagement from the University of Victoria with regards to the LAP.

Moved by K. Elliot and seconded by D. Pascoe: “That the Planning, Transportation and Economic Development Advisory Committee bring forward to Council that the Committee supports the Proposed Draft Cadboro Bay Local Area Plan.”

CARRIED

URBAN DEVELOPMENT INSTITUTE REQUEST

The Chair facilitated a discussion on the Urban Development Institute’s letter requesting to amend the procedural bylaw to allow developers the option to present their application to the Committee of the Whole, at the discretion of the developer. Committee discussion ensued with a discussion on past and current practices.

Moved by D. Pascoe and seconded by K. Elliot: “That the Planning, Transportation and Economic Development Advisory Committee indicate to Council that the Committee has received the letter from the Urban Development Institute dated January 11, 2022, considered the contents and indicate to Council that the recommendation brought forward within the letter is given due consideration and the Committee remains available for further assistance.”

CARRIED

ADJOURNMENT

The meeting adjourned at 7:06 p.m.

NEXT MEETING

Next meeting is Thursday, February 10, 2022.

Councillor Brice, Chair

I hereby certify these minutes are accurate.

Austin Winters, Committee Clerk